



Expression of Interest (EOI)

For Inviting proposal for Setting up Innovation cum Incubation Hub under RAMP Scheme

*Under Raising and Accelerating MSME Performance (RAMP) Scheme of Ministry of Micro,
Small and Medium Enterprises, Government of India*

EOI No.: CSIDC/IPPD/2026-27/03/26

Chhattisgarh State Industrial Development Corporation Limited

Udyog Bhawan, Ring Road No. 1, Telibandha

Raipur, Chhattisgarh – 492006

Contact: +91-771-6621000

csidc.cg@gov.in; csidc_raipur@yahoo.com

Disclaimer

The information contained in this Expression of Interest (EOI) document or subsequently provided to the Respondent(s), whether verbally or in documentary or any other form by or on behalf of the Chhattisgarh State Industrial Development Corporation Limited (CSIDC), an undertaking of the Government of Chhattisgarh, or any of its employees, officers, consultants or advisors, is provided to the Respondent(s) on the terms and conditions set out in this EOI and any other terms and conditions subject to which such information is provided.

This EOI is not an agreement and neither constitutes an offer, tender, Request for Proposal (RFP), selection process or invitation for award of work by CSIDC to any prospective Respondent or any other person. The purpose of this EOI is to invite suggestions, capabilities, implementation models, operational approaches, sectoral strategies, sustainability models and other relevant inputs from interested and experienced Firms / Agencies / Incubation Operators for Setting up Innovation cum Incubation Hub under the RAMP Scheme.

This EOI is exploratory in nature and is intended to provide interested parties with information that may be useful in preparing their proposals and suggestions for the proposed assignment. The responses received through this EOI may be used by CSIDC for understanding market capabilities, available implementation models and practical approaches for designing a detailed and outcome-oriented future RFP for the proposed Innovation cum Incubation Hub, if required.

This EOI includes statements that reflect various assumptions and assessments made by CSIDC concerning the proposed assignment. Such assumptions, assessments and statements do not purport to contain all the information that each Respondent may require. This EOI may not be suitable for all Respondents, and it is not possible for CSIDC, its employees, officers, consultants or advisors to consider the specific objectives, financial situation, technical capability or particular needs of each Respondent.

The assumptions, assessments, statements and information contained in this EOI may not be complete, accurate, adequate or exhaustive. Each Respondent is required to conduct its own due diligence, investigations and analysis and should independently verify the accuracy, adequacy, correctness, reliability and completeness of the information provided in this EOI before submitting its proposal.

The information provided in this EOI may include references to laws, rules, regulations, schemes, policies or guidelines. However, such references should not be considered as a complete or authoritative statement of law, policy or scheme guidelines. CSIDC does not accept any responsibility for the accuracy of any legal interpretation or policy interpretation contained herein.

CSIDC, its employees, officers, consultants and advisors make no representation and shall have no liability to any Respondent or any other person under any law, statute, rules or regulations, or under principles of restitution, unjust enrichment or otherwise, for any loss, damage, cost or expense that may arise from or be incurred or suffered on account of anything contained in this EOI or otherwise, including the accuracy, adequacy, correctness, completeness or reliability of the EOI and any assessment, assumption, statement or information contained herein.

CSIDC may, at its sole discretion, but without any obligation, update, amend, modify, supplement or withdraw the information, assessment or assumptions contained in this EOI. CSIDC reserves the right to issue corrigendum, addendum or clarification to this EOI at any stage.

The issuance of this EOI does not imply that CSIDC is bound to shortlist any Respondent, select any Firm / Agency / Incubation Operator, issue any RFP or award any work pursuant to this EOI. CSIDC reserves the right to accept or reject any or all proposals, cancel the EOI process, modify the proposed assignment or invite fresh proposals at any stage without assigning any reason.

The Respondent shall bear all costs associated with the preparation and submission of its proposal, including but not limited to documentation, printing, copying, binding, postage, delivery, online submission, travel, presentations, demonstrations or any other expenditure incurred in connection with participation in this EOI process. CSIDC shall not be liable to reimburse any cost or expense incurred by any Respondent under any circumstances.

The information, suggestions, concepts, models, approaches and recommendations submitted by Respondents under this EOI may be used by CSIDC for preparation of a future RFP, including but not limited to scope of work, eligibility criteria, technical evaluation parameters, deliverables, payment structure, performance indicators, contract conditions and implementation framework. Submission of a proposal under this EOI shall not confer any right on the Respondent for qualification, shortlisting, preference, selection, empanelment or award of work in any future procurement process.

The undersigned reserves the right to accept or reject any or all proposals received under this EOI without assigning any reason.

The Managing Director,
Chhattisgarh State Industrial Development Corporation Ltd. (CSIDC),
(A Govt. of Chhattisgarh Undertaking)
Udyog Bhawan, Ring Road No.1, Telibandha, Raipur (C.G) - 492006
Phone No: 0771-6621000
Email: csidc.cg@gov.in
Website: www.csidc.in

Notice Inviting Expression of Interest

Expression of Interest (EOI)

For

Inviting proposal for Setting up Innovation cum Incubation Hub under RAMP Scheme

Chhattisgarh State Industrial Development Corporation Limited (CSIDC), an undertaking of the Government of Chhattisgarh and the State Nodal Agency for implementation of the Raising and Accelerating MSME Performance (RAMP) Scheme in Chhattisgarh, invites Expression of Interest from interested and experienced Firms / Agencies / Incubation Operators / Startup Ecosystem Agencies / Entrepreneurship Development Organizations for submitting proposals, suggestions, capabilities and implementation models for Setting up Innovation cum Incubation Hub under the RAMP Scheme.

The proposed Innovation cum Incubation Hub is envisaged to support entrepreneurship, grassroots innovation, incubation, mentoring, skill development, product development, design, branding, packaging, market linkage and enterprise development for local entrepreneurs, startups, MSMEs, SHGs, youth, women, artisans and other potential beneficiaries. The proposed Hub is expected to focus on locally relevant sectors such as Minor Forest Produce, Iron & Steel, Engineering, Handicrafts, Handlooms, Plastics and Eco-friendly Alternatives, Tourism and Ecotourism, and other sectors having local economic potential.

This EOI is being issued for the purpose of market sounding, capability assessment and obtaining implementation models from interested firms/agencies/incubation operators. The submissions received through this EOI may be used by CSIDC for preparation of a detailed Request for Proposal (RFP) for the proposed assignment.

The details regarding the submission of Bids are available in the EOI document, accessible on the e-Procurement system at <https://eproc.cgstate.gov.in> & www.csidc.in. CSIDC, an undertaking of the Government of Chhattisgarh, reserves the right to cancel this EOI or invite fresh bids, with or without amendments, at its sole discretion, without any liability or obligation. CSIDC also reserves the right to make the final decision regarding the award of the contract, without assigning any reason.

- All eligible/ interested Bidders are mandated to get enrolled on e-Procurement Portal.
- Bidders can contact Help Desk for any clarification of their doubts regarding the process of Electronic Procurement portal. Help Desk at Toll Free No. 1800 419 9140 or through Email ID helpdesk.eproc@cgswan.gov.in
- Bid submissions will be made online through the e-Procurement system at <https://eproc.cgstate.gov.in> ("e-Procurement Portal").
- In addition to online submission, Respondents shall submit **one hard-bound hard copy** of the complete proposal to CSIDC.
- The hard copy must be properly indexed, page-numbered, signed and stamped by the authorized signatory.
- Spiral binding, loose sheets, ring binding or any other temporary binding format shall not be accepted.
- The online submission and hard-bound hard copy submission must be identical in all respects.
- A self-certification on the Respondent's letterhead stating that the online and physical submissions are identical in all respects shall be submitted mandatorily.
- No financial bid is required to be submitted under this EOI. However, Respondents may provide cost optimization approach and sustainability model as part of their proposal.

- Submission of proposal under this EOI shall not be treated as qualification, shortlisting, selection, empanelment or award of work.
- CSIDC may invite one or more Respondents for discussion, consultation or presentation, if required, to understand their proposed concept and implementation model.
- Any corrigendum, addendum, clarification or extension of timeline shall be published / communicated through the mode specified by CSIDC. Respondents are advised to regularly check the e-Procurement system at <https://eproc.cgstate.gov.in> & www.csidc.in portal for updates.

The proposal shall be submitted to:

The Managing Director,
Chhattisgarh State Industrial Development Corporation Ltd. (CSIDC),
(A Govt. of Chhattisgarh Undertaking)
Udyog Bhawan, Ring Road No.1, Telibandha, Raipur (C.G) - 492006
Phone No: 0771-6621000
Email: csidc.cg@gov.in
Website: www.csidc.in

Table of Contents

1. SECTION 1: INVITATION.....	8
1.1 Brief Background of CSIDC and RAMP Scheme.....	8
1.2 Objectives of the Proposed Innovation cum Incubation Hub	8
1.3 Purpose of this Expression of Interest	9
1.4 Nature of EOI.....	10
2. SECTION 2: DATA SHEET	11
3. SECTION 3: SUBMISSION OF EOI PROPOSAL.....	13
3.1 Proposal Submission Process	13
3.2 Mode of Submission	13
3.3 Bidder's Qualification	14
4. SECTION 4: SCOPE OF WORK.....	17
4.1 General.....	17
4.2 Broad Scope of Work.....	17
4.3 Conceptualization of Innovation cum Incubation Hub	17
4.4 Implementation Model	18
4.5 Establishment and Operationalization of the Hub	18
4.6 Sector-Specific Intervention Strategy.....	19
4.7 Incubation, Mentorship and Enterprise Support Services	19
4.8 Training and Capacity Building	20
4.9 Innovation, Product Development, Design and Prototyping Support	20
4.10 Market Linkage and Commercialization Support	20
4.11 Finance Facilitation and Scheme Linkage.....	21
4.12 Digital Infrastructure and MIS	21
4.13 Monitoring, Reporting and Impact Assessment.....	21
4.14 Sustainability and Revenue Model.....	22
5. SECTION 5: ANNEXURES	23
5.1 ANNEXURE I - Covering Letter for Submission of EOI Proposal.....	24
5.2 ANNEXURE II – General Information and Organization Profile	26
5.4 ANNEXURE IV – FINANCIAL INFORMATION	29
5.5 ANNEXURE V – AUTHORISATION LETTER	30
5.6 ANNEXURE VI – ORGANISATION PROJECT EXPERIENCE	32

5.7 ANNEXURE VII – Approach and methodology for the project	33
5.8 ANNEXURE VIII – WORK PLAN	33

1. SECTION 1: INVITATION

Inviting proposal for Setting up Innovation cum Incubation Hub under RAMP Scheme

The **Chhattisgarh State Industrial Development Corporation Limited (CSIDC)**, a Government of Chhattisgarh Undertaking and the State Nodal Agency for the Raising and Accelerating MSME Performance (RAMP) Scheme in Chhattisgarh, invites Expression of Interest (EOI) from reputed Firms for submitting their EOIs for setting up an Innovation cum Incubation Hub under the RAMP Scheme.

The proposed Hub is envisaged to support entrepreneurship, grassroots innovation, skill development, product development, design, branding, mentoring, market linkage and enterprise development, particularly for youth, women, SHGs, artisans, local entrepreneurs, startups and MSMEs in the aspirational districts of Chhattisgarh.

This EOI is being issued for the purpose of market sounding and capability assessment only. Submission of response to this EOI shall not be treated as qualification, shortlisting, selection or award of work.

1.1 Brief Background of CSIDC and RAMP Scheme

The Chhattisgarh State Industrial Development Corporation Limited (CSIDC) is a Government of Chhattisgarh Undertaking engaged in promoting industrial development, infrastructure creation, investment facilitation and enterprise promotion in the State of Chhattisgarh. CSIDC has been designated as the State Nodal Agency for implementation of the Raising and Accelerating MSME Performance (RAMP) Scheme in Chhattisgarh.

The RAMP Scheme is a centrally sponsored initiative of the Ministry of Micro, Small and Medium Enterprises, Government of India, supported by the World Bank. The scheme aims to strengthen the MSME ecosystem in participating states by improving institutional capacity, enhancing market and finance access, promoting sectoral initiatives, encouraging innovation, supporting sustainability and improving the overall competitiveness of MSMEs.

Under the RAMP Scheme, the Government of Chhattisgarh proposes to undertake various interventions for strengthening the MSME ecosystem in the State. One of the key proposed interventions is the establishment of an Innovation cum Incubation Hub in one of the aspirational districts of Chhattisgarh.

The proposed Innovation cum Incubation Hub is expected to provide structured support for entrepreneurship development, incubation, product innovation, technical training, design and prototyping, branding, packaging, market linkage, mentoring and business development support. The Hub is proposed to focus on locally relevant sectors such as Minor Forest Produce (MFP), Iron & Steel, Engineering, Handicrafts, Handlooms, Plastics and Eco-friendly Alternatives, Tourism and Ecotourism, and other potential sectors relevant to local economic development.

1.2 Objectives of the Proposed Innovation cum Incubation Hub

The proposed Innovation cum Incubation Hub aims to create an enabling ecosystem for entrepreneurship, innovation and enterprise development in the aspirational districts of Chhattisgarh. The key objectives of the proposed Hub are as follows:

- i. To promote entrepreneurship, grassroots innovation and incubation support in tribal, rural and underserved regions of Chhattisgarh.
- ii. To support youth, women, SHGs, artisans, early-stage entrepreneurs, startups and MSMEs through structured handholding, mentoring and enterprise development services.
- iii. To enable value addition to local natural resources, traditional products, crafts, handlooms, forest-based products and other locally available resources.

- iv. To provide access to sector-specific incubation infrastructure, machinery, tools, design support, prototyping facilities and product development services.
- v. To facilitate technical training, skill development, capacity building and entrepreneurship development programs for local communities and enterprises.
- vi. To support product testing, quality improvement, branding, packaging, labelling and commercialization of local products.
- vii. To create market linkages, buyer connect, digital marketing support, investor connect and finance facilitation for local entrepreneurs and MSMEs.
- viii. To organize innovation programs, hackathons, accelerator programs, mentorship sessions and exposure activities for promoting entrepreneurial thinking.
- ix. To support the development of sustainable and scalable business models for local enterprises and startups.
- x. To strengthen the local MSME and startup ecosystem and contribute to job creation, revenue enhancement and overall economic development of the district.

1.3 Purpose of this Expression of Interest

CSIDC intends to invite proposals from interested and experienced Firms / Agencies / Incubation Operators etc for submitting their proposal that includes capabilities, experience, suggestions, implementation models, operational approach, sectoral strategy, budget optimization methods and sustainability model for the proposed Innovation cum Incubation Hub under the RAMP Scheme.

The purpose of this Expression of Interest is to obtain proposals and inputs from interested firms on the following aspects:

- i. Suitable concept and implementation model for setting up the Innovation cum Incubation Hub.
- ii. Sector-specific intervention strategy for identified focus sectors such as Minor Forest Produce, Handicrafts, Handlooms, Engineering, Iron & Steel, Plastics, Tourism and other locally relevant sectors.
- iii. Required infrastructure, machinery, equipment, digital systems and other facilities for effective functioning of the Hub.
- iv. Proposed approach for training, mentoring, incubation, capacity building and enterprise development.
- v. Strategy for product development, branding, packaging, quality improvement, market linkage and commercialization.
- vi. Suggested team structure, expert requirements and institutional arrangement for implementation and operation of the Hub.
- vii. Proposed monitoring, reporting and impact assessment framework.
- viii. Suggested revenue generation, sustainability and long-term operational model for the Hub.
- ix. Suggestions on eligibility criteria, evaluation parameters, deliverables, implementation timelines, payment structure and other key terms for preparation of the future RFP.

The responses received through this EOI shall assist CSIDC in understanding the available market capabilities, practical implementation approaches and suitable operational models for setting up the proposed Innovation cum Incubation Hub. The inputs received may be used by CSIDC for preparing a detailed and outcome-oriented RFP for the proposed assignment.

This EOI is exploratory in nature and submission of proposal under this EOI shall not be treated as qualification, shortlisting, selection or award of work. CSIDC reserves the right to use the information received through this EOI for further planning and formulation of the future procurement process.

CSIDC intends to invite responses from interested and experienced Firms to understand the available capabilities, implementation models, operational approaches, sectoral strategies, budget optimization methods and sustainability models for the proposed Innovation cum Incubation Hub.

The purpose of this EOI is to obtain inputs on:

- i. Suitable concept and implementation model for the Innovation cum Incubation Hub.
- ii. Proposed role of private agencies/ incubation operators in setting up and operating the Hub.
- iii. Sector-specific intervention strategy for identified focus sectors.
- iv. Required infrastructure, machinery, equipment and digital systems.
- v. Training, mentoring, incubation and enterprise development approach.
- vi. Market linkage, branding, packaging and commercialization strategy.
- vii. Suggested team structure and expert requirements.
- viii. Monitoring, reporting and impact assessment framework.
- ix. Revenue generation and sustainability model for long-term operations.
- x. Suggested eligibility criteria, evaluation parameters, deliverables and payment structure for the future RFP.

1.4 Nature of EOI

This EOI does not constitute a tender, bid, offer, proposal for selection or award of contract. No applicant shall have any claim for selection, shortlisting or award of work merely by submitting a response to this EOI.

CSIDC reserves the right to use the information, suggestions, concepts, models and recommendations received through this EOI for preparation of the future RFP, including scope of work, eligibility criteria, technical evaluation parameters, deliverables, payment terms, contract conditions and implementation framework.

CSIDC may also invite selected respondents for discussions, consultations or presentations, if required, for better understanding of their proposed approach and implementation model.

Sd/-

The Managing Director,
Chhattisgarh State Industrial Development Corporation Ltd. (CSIDC),
(A Govt. of Chhattisgarh Undertaking)
Udyog Bhawan, Ring Road No.1, Telibandha, Raipur (C.G) - 492006
Phone No: 0771-6621000
Email: csidc.cg@gov.in
Website: www.csidc.in

2. SECTION 2: DATA SHEET

S. No.	Particulars	Details
i.	Name of the Assignment	Expression of Interest (EOI) for Inviting proposal for Setting up Innovation cum Incubation Hub under RAMP Scheme
ii.	Name of Issuing Authority	Chhattisgarh State Industrial Development Corporation Limited (CSIDC)
iii.	Proposed Project Location	Chhattisgarh
iv.	Proposed Focus Area	Aspirational districts of Chhattisgarh
v.	Duration of the Project	The duration of the project shall be up to March 2027, in line with the applicable timeline of the RAMP Scheme. The project duration may be extended beyond March 2027 based on requirement, performance, approval of the competent authority and mutual agreement between the concerned parties.
vi.	Eligible Respondents	Interested Firms / Agencies / Incubation Operators / Startup Ecosystem Agencies / Entrepreneurship Development Organizations having relevant capabilities may submit their proposal
vii.	Selection / Award through this EOI	No selection, shortlisting or award of work shall be made solely on the basis of this EOI
viii.	Mode of Submission	The proposal shall be submitted online as well as in one hard-bound hard copy. Submission through both modes shall be mandatory, unless otherwise specified by CSIDC. <i>Note - The hard copy of the proposal shall be properly hard bound. Spiral binding, loose sheets, ring binding or other temporary binding formats shall not be accepted.</i>
ix.	Address for Submission	Online – Bid submissions will be made online through the e-Procurement portal at https://eproc.cgstate.gov.in Offline (Hardcopy) - Managing Director, Chhattisgarh State Industrial Development Corporation Limited, Udyog Bhawan, Ring Road No. 1, Telibandha, Raipur, Chhattisgarh – 492006
x.	Website	www.csidc.in ; eproc.cgstate.gov.in
xi.	Contact Number	0771-6621000
xii.	EOI Document Availability	www.csidc.in ; eproc.cgstate.gov.in
xiii.	Date of Issue of EOI	05/08/2026
xiv.	Last Date and Time for Submission	13/08/2026 04:00 PM
xv.	Contact person for sending queries	The Managing Director, Chhattisgarh State Industrial Development Corporation Ltd. (CSIDC), (A Govt. of Chhattisgarh Undertaking) Udyog Bhawan, Ring Road No.1, Telibandha, Raipur (C.G) - 492006 Phone No: 0771-6621000 Email: csidc.cg@gov.in Website: www.csidc.in
xvi.	Language of Submission	English
xvii.	Cost of Participation	Respondents shall bear all costs related to preparation and submission of their EOI response

xviii.	Presentation / Interaction	CSIDC may invite respondents for presentation, consultation or discussion, if required.
xix.	Right of CSIDC	CSIDC reserves the right to accept, reject, modify, cancel or withdraw the EOI process at any stage without assigning any reason

3. SECTION 3: SUBMISSION OF EOI PROPOSAL

3.1 Proposal Submission Process

- Interested Firms shall submit their proposals in response to this Expression of Interest for **Inviting proposal for Setting up Innovation cum Incubation Hub under RAMP Scheme**.
- This EOI is exploratory in nature and is being issued for inviting proposals, suggestions, credentials, capabilities, implementation models, operational approaches and sustainability models from interested firms. The proposals received through this EOI may be used by CSIDC for preparation of a detailed Request for Proposal (RFP) for the proposed assignment.
- The proposal submission process shall not involve any financial bid evaluation at this stage. No financial bid is required to be submitted under this EOI.
- The EOI document can be accessed and downloaded from the website / portal specified by CSIDC

Particulars	Details
Availability of EOI Document	As per the DATA SHEET provided in Section 2
Last Date for Submission of Queries	As per the DATA SHEET provided in Section 2
Last Date and Time for Submission of Proposal	As per the DATA SHEET provided in Section 2
Mode of Submission	Online submission as well as one hard-bound hard copy
Opening / Review of EOI Proposal	As decided by CSIDC
Presentation / Interaction	CSIDC may invite respondents for discussion / presentation, if required

Note - CSIDC reserves the right to issue addendum, corrigendum, clarification, modification or extension of timeline at any stage of the EOI process. CSIDC also reserves the right to accept or reject any proposal, cancel the EOI process, or modify the scope of the proposed assignment without assigning any reason. No respondent shall have any claim against CSIDC for such action.

3.2 Mode of Submission

- The interested respondents shall submit their complete EOI proposal through the following modes:
 - Online Submission through the portal / email / online mode specified by CSIDC; and
 - One hard-bound hard copy of the complete proposal to be submitted physically at the address specified in this EOI.
- Submission through both modes shall be mandatory, unless otherwise specified by CSIDC.
- The hard copy of the proposal shall be properly hard bound. Spiral binding, loose sheets, ring binding or any other temporary binding format shall not be accepted.
- The online submission and the hard-bound hard copy submission must contain identical documents and information. In case of any discrepancy between the online submission and hard copy, CSIDC may take an appropriate decision at its sole discretion.
- The hard copy proposal shall be submitted at the following address:

The Managing Director,
Chhattisgarh State Industrial Development Corporation Ltd. (CSIDC),
(A Govt. of Chhattisgarh Undertaking)
Udyog Bhawan, Ring Road No.1, Telibandha, Raipur (C.G) - 492006
Phone No: 0771-6621000
Email: csidc.cg@gov.in
Website: www.csidc.in

3.3 Bidder's Qualification

The purpose of this EOI is to invite proposals from interested and experienced Firms / Agencies / Incubation Operators having capabilities in the field of incubation, startup ecosystem development, MSME support, entrepreneurship promotion, enterprise development, skill development, product innovation, mentoring, market linkage and related activities.

At this EOI stage, interested bidders/respondents are required to submit details of their organizational profile, experience, technical capability, sectoral expertise, proposed approach and implementation model.

The bidders/respondents shall submit the following information and documents along with their EOI proposal:

S. No.	Particulars	Details to be Submitted
1	Covering Letter	Duly signed covering letter in the prescribed format confirming interest in submitting proposal under this EOI.
2	Organization Profile	Brief profile of the firm / agency / incubation operator, including year of establishment, registered office, nature of activities, areas of expertise and key strengths.
3	Legal Status	The bidder must be a single legal entity registered in India under any of the following Acts: • The Companies Act • The Limited Liability Partnership (LLP) Act • The Societies Registration Act • The Indian Trusts Act • Central Universities Act /UGC Act / institutes that are registered under relevant Indian legislation • Partnership Firm • Proprietorship firm Note: Participation as a consortium or sub-contracting of any part of the assignment is not allowed Documents Required - Certificate of Incorporation/ Registration certificate along with a copy of Memorandum of association (MoA) / Article of Association (AoA), or any equivalent document as proof of legal status and incorporation of the firm/company/institution
4	Financial Capability	The bidder must submit turnover details for the last three financial years i.e. (2022-23, 2023-24 & 2024-25) Documents Required – • Turnover Detail - Statutory Auditor Certificate/ CA Certificate from a Practicing Chartered Accountant (with UDIN) • Audited Balance Sheets and P&L Statements of last 3 years i.e. (2022-23, 2023-2024 & 2024-25)
5	PAN and GST Details	Self-attested copies of valid PAN card and GST registration certificate.

6	Authorization of Signatory	Authorization letter / board resolution / power of attorney authorizing the person signing and submitting the proposal on behalf of the bidder/respondent.
7	Relevant Experience	
7.1	Government / Public Sector Experience	Details of assignments undertaken with Central Government, State Government, PSUs, autonomous bodies, development agencies, multilateral agencies or similar public sector institutions, if any.
7.2	Experience in Rural / Tribal / Aspirational Districts	Details of experience in rural areas, tribal regions, aspirational districts, underserved areas or community-based enterprise development, if any.
7.3	Sectoral Experience	Experience in sectors relevant to the proposed Hub, including Minor Forest Produce, Handicrafts, Handlooms, Engineering, Iron & Steel, Plastics, Eco-friendly Alternatives, Tourism, Ecotourism or any other locally relevant sector.
7.4	Incubation / Startup Ecosystem Capability	Details of incubation centres managed, startups supported, enterprises mentored, accelerator programs conducted, innovation programs organized or similar ecosystem development activities.
7.5	Training and Capacity Building Capability	Details of training programs, entrepreneurship development programs, skill development programs, workshops, bootcamps, mentoring sessions or capacity-building initiatives conducted.
7.6	Market Linkage Experience	Details of support provided in branding, packaging, buyer connect, exhibitions, e-commerce, institutional sales, export linkage, product commercialization or market access.
8	Proposed Approach & Methodology	
8.1	Proposed Concept Note	Concept proposed by the bidder/respondent for setting up the Innovation cum Incubation Hub under the RAMP Scheme.
8.2	Proposed Implementation Model	Suggested model for establishment, operation, management and long-term functioning of the Hub.
8.3	Proposed Operational Approach	Proposed governance structure, stakeholder coordination mechanism, day-to-day operating model and role of the private agency/incubation operator.
8.4	Infrastructure and Equipment Suggestions	Suggestions regarding machinery, equipment, tools, digital infrastructure, incubation facilities, laboratories, training facilities and other required facilities.
8.5	Team and Expert Details	Suggested team structure, key experts, mentors, trainers, sector specialists and operational staff required for implementation and operation of the Hub.
8.6	Sustainability / Revenue Model	Suggested long-term sustainability model, possible revenue streams, cost optimization approach and operational viability strategy.
8.7	Monitoring and Impact Framework	Suggested output and outcome indicators, reporting mechanism, MIS / dashboard, impact measurement framework and review structure.

22	Declaration	Duly signed declaration confirming correctness of information submitted and acceptance of the terms of the EOI.
23	Any Other Supporting Document	Any additional document, presentation, brochure, case study, project completion certificate, appreciation letter or credential considered relevant by the bidder/respondent.

4. SECTION 4: SCOPE OF WORK

4.1 General

Chhattisgarh State Industrial Development Corporation Limited (CSIDC), as the State Nodal Agency for implementation of the Raising and Accelerating MSME Performance (RAMP) Scheme in Chhattisgarh, proposes to set up an Innovation cum Incubation Hub under the RAMP Scheme. The proposed Hub is envisaged as an enabling platform to support entrepreneurship, grassroots innovation, enterprise development, product improvement, skill development, mentoring, branding, packaging, market linkage and capacity building for local entrepreneurs, startups, MSMEs, SHGs, youth, women, artisans and other potential beneficiaries.

The purpose of this Expression of Interest is to invite proposals, suggestions, capabilities and implementation models from interested and experienced Firms / Agencies / Incubation Operators for conceptualizing, designing, setting up, operating and managing the proposed Innovation cum Incubation Hub. Respondents are encouraged to submit practical, implementable and innovative suggestions based on their experience in incubation, MSME support, entrepreneurship development, product innovation, market linkage and related sectors.

The final scope of work may be suitably modified, expanded or refined by CSIDC based on the responses received through this EOI, project requirements, RAMP Scheme guidelines and approval of the competent authority. Submission of proposal under this EOI shall not be treated as selection, shortlisting or award of work.

4.2 Broad Scope of Work

The broad scope of work for the proposed Innovation cum Incubation Hub shall include conceptualization, planning, establishment support, operational strategy and long-term sustainability model for the Hub. The selected model should help CSIDC in creating a functional and outcome-oriented incubation ecosystem in Chhattisgarh, especially in relation to aspirational districts and locally relevant economic sectors.

The interested firms/ agencies are expected to submit their proposals covering suitable models for establishment and operation of the Hub. The proposal should broadly address the following aspects:

- Conceptualization and design of the Innovation cum Incubation Hub.
- Proposed implementation and operational model.
- Sector-specific strategy for identified focus sectors.
- Infrastructure, machinery, tools, equipment and digital systems required for the Hub.
- Incubation, mentorship, training and handholding support for beneficiaries.
- Product development, design improvement, prototyping, quality enhancement, branding and packaging support.
- Market linkage, buyer connect, finance facilitation and commercialization strategy.
- Sustainability and revenue model for long-term operation of the Hub, beyond the end of RAMP scheme funding.
- Monitoring, reporting and impact assessment framework.

4.3 Conceptualization of Innovation cum Incubation Hub

The respondent shall suggest a suitable concept for the proposed Innovation cum Incubation Hub in line with the objectives of the RAMP Scheme and the MSME development priorities of Chhattisgarh. The Hub should be designed as a practical support system for local entrepreneurs and enterprises, with focus on innovation, product improvement, enterprise creation, livelihood enhancement and market-oriented growth.

The proposal should explain the vision and positioning of the Hub, its key objectives, the nature of activities and services to be provided and the type of beneficiaries to be supported. Respondents may also suggest whether the Hub should function as a centralized incubation facility, sector-specific centre, hub-and-spoke model, cluster-linked model, hybrid physical-digital model or any other suitable structure.

The concept note may include details on:

- Target beneficiaries such as youth, women, SHGs, artisans, startups, MSMEs and early-stage entrepreneurs with a focus on value added and innovative products especially from tribal and aspirational districts.
- Proposed activities and services to be provided through the Hub.
- Linkages with technical institutions within and outside the State, local departments, industry, market players, mentors, investors and government schemes.
- Possible role of CSIDC, host institution and private implementation/operating agency.
- Expected outcomes from the proposed Hub.

4.4 Implementation Model

The respondent shall propose a suitable implementation model for establishing and operating the Innovation cum Incubation Hub. The model should clearly describe how the Hub can be set up, managed and sustained within the available budget and project timeline. The proposed model should also indicate the role of each stakeholder in the project, including CSIDC, host institution, private agency/incubation operator, mentors, trainers, industry partners and other relevant stakeholders.

The implementation model should preferably include a phased approach covering establishment, operationalization, beneficiary mobilization, incubation support, market linkage and monitoring. (Considering the limited time available for the funding through RAMP scheme, Partners already having the requisite infrastructure to accommodate/ host the Hub is preferred). The respondent may also suggest a governance structure for effective supervision, coordination, decision-making and reporting.

The proposal may cover the following:

- Role and responsibility of the private firm / agency / incubation operator.
- Role of CSIDC and other government stakeholders.
- Role of host institution, if applicable.
- Partnership model with academic institutions, industry bodies, technical institutions, financial institutions, SHGs, FPOs, MSMEs, startups and community-based organizations.
- Implementation timeline and key milestones.
- Risk areas and proposed mitigation measures.

4.5 Establishment and Operationalization of the Hub

The respondent shall provide suggestions for the establishment and operationalization of the proposed Hub. The proposal should explain the type of facilities, equipment, tools, machinery, digital infrastructure and operational systems required to make the Hub functional and useful for the intended beneficiaries.

The Hub may include incubation spaces, training facilities, prototyping and product development facilities, design support units, mentoring rooms, digital support systems, product display area, meeting spaces and other necessary facilities. The respondent should suggest the minimum functional requirements and the manner in which the available infrastructure may be utilized effectively.

The proposal should also describe the process for operationalizing the Hub, including preparation of standard operating procedures, onboarding of beneficiaries, scheduling of activities such as training, mentorship sessions, bootcamps, outreach activities and hackathons, establishment of reporting systems and coordination with CSIDC and other stakeholders.

4.6 Sector-Specific Intervention Strategy

The proposed Hub is expected to focus on locally relevant sectors that have strong potential for value addition, developing innovative products, livelihood improvement, entrepreneurship, and market linkage especially from tribal and aspirational districts. The respondent shall suggest sector-specific intervention strategies based on the economic strengths and resource potential of Chhattisgarh, especially in aspirational districts.

The proposed focus sectors may include:

- **Minor Forest Produce (MFP):** Value addition, processing, packaging, branding and marketing support for products such as tamarind, honey, lac, sal seed, mahua, chironji and other locally available produce.
- **Iron and Steel / Metal Craft:** Support for fabrication activities, iron craft, Bastar iron craft and other small-scale metal-based enterprises.
- **Engineering and Rural Technologies:** Development of local machinery, agricultural tools, solar dryers, low-cost rural technologies and enterprise-oriented engineering solutions.
- **Handicrafts:** Design development, product improvement, skill enhancement and market linkage for traditional crafts such as Dhokra art, wooden craft, Bastar iron craft and other local crafts.
- **Handlooms:** Support for traditional weaving practices, Kosa silk, cotton weaving, textile finishing, modern design inputs and digital marketing.
- **Plastics and Eco-Friendly Alternatives:** Promotion of sustainable packaging, biodegradable products, plant-based alternatives and relevant small-scale processing activities.
- **Tourism and Ecotourism:** Development of community-based tourism, tribal cultural experiences, local cuisine, craft-based tourism products and related enterprise models.

4.7 Incubation, Mentorship and Enterprise Support Services

The Innovation cum Incubation Hub is expected to provide structured incubation and enterprise support services to beneficiaries. The respondent shall suggest a practical approach for identifying, onboarding, mentoring and supporting startups, MSMEs, SHGs, artisans, local entrepreneurs and youth.

The incubation support should not be limited to providing space or training only. It should include end-to-end handholding for enterprise creation and growth. This may include business idea validation, business plan preparation, enterprise registration, product improvement, costing, pricing, branding, packaging, market linkage, finance facilitation and scheme convergence.

The respondent should also propose a mentorship model involving sector experts, industry professionals, technical experts, business advisors, branding specialists and market linkage experts. The mentorship framework should be designed to provide continuous and practical support to beneficiaries rather than one-time advisory sessions.

4.8 Training and Capacity Building

The respondent shall propose a training and capacity-building framework for the proposed Hub. The training programs should be designed to improve the technical, entrepreneurial, managerial, financial and market-readiness capacities of beneficiaries.

The proposed training interventions may include entrepreneurship development programs, skill development programs, acceleration programmes, sector-specific technical training, product development workshops, quality improvement sessions, packaging and branding training, digital marketing sessions, financial literacy programs and awareness on government schemes.

The training plan should also include special focus on women, SC/ST entrepreneurs, youth, SHGs, artisans and other underserved groups. The respondent may suggest a combination of classroom training, hands-on practical sessions, exposure visits, bootcamps, hackathons, accelerator programs and mentor-led learning.

4.9 Innovation, Product Development, Design and Prototyping Support

The proposed Hub should support product innovation, value addition and commercialization of local products. The Hub shall act as an Innovation Hub providing collaborative space where sector experts including academicians, entrepreneurs and industry experts converge to develop creative solutions and transformative ideas in the selected sectors. The Hub shall serve as a dedicated engine for growth, designed to nurture concepts from the initial ideation phase through to commercialization for the value added/ innovative products. The respondent shall suggest an approach for identifying products with market potential and providing support for design improvement, prototyping, testing, packaging, branding and product positioning.

The Hub should assist local entrepreneurs and enterprises in improving the quality, utility, appearance, durability and market acceptability of their products. This may include support for developing new product lines, improving traditional products, adopting modern designs, introducing better packaging and aligning products with market demand.

Wherever applicable, the respondent may suggest linkages with technical institutions, design experts, testing facilities, certification agencies, packaging experts and marketing professionals to strengthen the product development ecosystem.

4.10 Market Linkage and Commercialization Support

The respondent shall propose a strategy for connecting local enterprises and entrepreneurs with suitable markets. The Hub should help beneficiaries move from production-oriented activities to market-oriented enterprise development.

The proposed market linkage strategy may include buyer-seller meets, institutional buyer connect, participation in trade fairs and exhibitions, linkage with retailers and wholesalers, e-commerce onboarding, digital marketing support, product catalogue development, branding support and promotion through online and offline channels.

The respondent may also suggest strategies for linking local products with tourism circuits, government procurement opportunities, corporate gifting, export promotion platforms, state emporia, retail chains and other relevant market channels. The objective should be to improve sales, revenue, visibility and long-term business viability of supported enterprises.

4.11 Finance Facilitation and Scheme Linkage

The proposed Hub should help beneficiaries access finance, government schemes and institutional support. The respondent shall suggest a mechanism for providing financial literacy, business planning support, credit linkage and scheme facilitation to entrepreneurs and MSMEs.

This support may include assistance in preparing project reports, loan applications, subsidy applications, registration documents, business plans and other required documentation. The Hub may also facilitate linkage with banks, financial institutions, government departments, startup funding platforms, CSR agencies and development organizations.

The respondent should also suggest ways to help beneficiaries avail benefits under relevant Central and State Government schemes, including schemes related to MSME development, entrepreneurship, skill development, startup promotion, women entrepreneurship, SC/ST entrepreneurship and livelihood promotion.

4.12 Digital Infrastructure and MIS

The respondent shall suggest suitable digital infrastructure and Management Information System (MIS) for effective management, monitoring and reporting of Hub activities. The digital system should support beneficiary registration, activity tracking, training records, mentorship records, enterprise progress, market linkage outcomes and reporting to CSIDC.

The MIS may include a beneficiary database, dashboard for tracking key performance indicators, online application and registration system, mentor-entrepreneur interaction tracking, digital reporting formats and document repository. The system should be simple, practical and capable of generating periodic reports required for review and monitoring.

The respondent may also suggest digital tools for e-learning, digital marketing support, online mentorship, product catalogue creation, e-commerce linkage and communication with beneficiaries.

4.13 Monitoring, Reporting and Impact Assessment

The respondent shall propose a monitoring, reporting and impact assessment framework for measuring the performance and outcomes of the Innovation cum Incubation Hub. The framework should include clear output, outcome and impact indicators.

The reporting system should allow CSIDC to regularly review the progress of the Hub, including number of beneficiaries mobilized, number of training programs conducted, number of enterprises supported, number of products developed, number of mentorship sessions held, number of market linkages created and number of jobs generated.

The proposed indicators may include:

- Number of entrepreneurs, startups and MSMEs supported.
- Number of women, SC and ST beneficiaries covered.
- Number of products developed or improved.
- Number of linkages established with Technical Institutions
- Number of enterprises linked with markets.
- Number of jobs created.
- Increase in sales or revenue of supported enterprises.
- Number of beneficiaries linked with government schemes or finance.
- Overall economic impact in the district.

4.14 Sustainability and Revenue Model

The long-term sustainability of the Innovation cum Incubation Hub is an important aspect of the proposed intervention. The respondent shall suggest a practical sustainability and revenue model to ensure that the Hub continues to operate effectively beyond the initial funding support.

The sustainability model may include revenue from training programs, incubation services, consultancy support, product development services, market linkage facilitation, membership fees, equipment usage charges, partnerships with industry, CSR support, convergence with government schemes, institutional collaborations or any other feasible source.

The respondent should also suggest measures for cost optimization, efficient use of available resources, partnership development and gradual reduction of dependency on grant support. The proposed model should be realistic, implementable and suitable for the socio-economic context of aspirational districts of Chhattisgarh.

5. SECTION 5: ANNEXURES

5.1 ANNEXURE I - Covering Letter for Submission of EOI Proposal

To,

The Managing Director,
Chhattisgarh State Industrial Development Corporation Ltd. (CSIDC),
(A Govt. of Chhattisgarh Undertaking)
Udyog Bhawan, Ring Road No.1, Telibandha, Raipur (C.G) - 492006
Phone No: 0771-6621000
Email: csidc.cg@gov.in
Website: www.csidc.in

Subject: Submission of Expression of Interest Proposal for Setting up Innovation cum Incubation Hub under RAMP Scheme.

Reference: Expression of Interest (EOI) for Inviting Proposal for Setting up Innovation cum Incubation Hub under RAMP Scheme.

Sir/Madam,

With reference to the above-mentioned Expression of Interest, we, (Name of the Firm / Agency / Incubation Operator), hereby submit our EOI proposal for Setting up Innovation cum Incubation Hub under the RAMP Scheme.

1. We understand that the Chhattisgarh State Industrial Development Corporation Limited (CSIDC), as the State Nodal Agency for implementation of the RAMP Scheme in Chhattisgarh, intends to invite proposals, suggestions, capabilities, implementation models, operational approaches and sustainability models from interested firms / agencies / incubation operators for the proposed Innovation cum Incubation Hub. We further understand that the proposed Hub is envisaged to support entrepreneurship, grassroots innovation, incubation, mentoring, skill development, product development, design, branding, packaging, market linkage and enterprise development for local entrepreneurs, startups, MSMEs, SHGs, youth, women, artisans and other potential beneficiaries.
2. We are submitting our proposal along with the required documents and information as per the EOI, including but not limited to organization profile, legal status, financial capability, PAN and GST details, authorization of signatory, relevant experience, proposed concept note, implementation model, operational approach, infrastructure and equipment suggestions, team and expert details, sustainability / revenue model, monitoring and impact framework, declaration and other supporting documents, wherever applicable.
3. We confirm that the information furnished in our proposal and the documents enclosed herewith are true, correct and complete to the best of our knowledge and belief. We understand that any false, incorrect, misleading or incomplete information may result in rejection of our proposal or any other action as deemed appropriate by CSIDC.
4. We also understand and agree that this EOI is exploratory in nature and submission of this proposal shall not be treated as qualification, shortlisting, selection, empanelment or award of work.
5. We confirm that our proposal has been submitted online through the prescribed portal / mode and one hard-bound hard copy has also been submitted to CSIDC. We further certify that the online submission and the hard copy submission are identical in all respects. We also acknowledge that spiral binding, loose sheets, ring binding or any other temporary binding format is not acceptable as per the EOI conditions.

6. We hereby authorize CSIDC to seek any additional information or clarification from us in relation to our proposal, if required. We also agree to participate in any discussion, consultation or presentation, if invited by CSIDC, for further understanding of our proposed concept and implementation model.

We request CSIDC to kindly consider our EOI proposal.

Thanking you,

Yours faithfully,

For and on behalf of (Name of the Firm / Agency / Incubation Operator)

Name & Signature of Authorized Signatory: _____

Designation: _____

Name of Organization: _____

Address: _____

Contact No.: _____

Email ID: _____

Date: _____

Place: _____

Seal / Stamp of the Organization: _____

5.2 ANNEXURE II – General Information and Organization Profile

S. No.	Particulars	Details to be Filled by the Respondent
1.	Name of the Respondent / Firm / Agency / Incubation Operator	
2.	Type of Organization	Company / LLP / Partnership Firm / Proprietorship Firm / Society / Trust / Section 8 Company / Institution / Any Other, please specify
3.	Legal Status of the Organization	
4.	Date of Incorporation / Registration / Establishment	
5.	Registration / Incorporation Number	
6.	Registered Office Address	
7.	Corporate / Head Office Address, if different from registered office	
8.	Other Branch / Regional Offices in India, if any	
9.	Name of Authorized Representative / Contact Person	
	Designation of Authorized Representative / Contact Person	
	Mobile Number	
	Telephone Number	
	Email ID	
10.	Website, if any	
11.	PAN Number	
12.	GST Registration Number	
13.	Year of Commencement of Operations	
14.	Total Number of Years of Experience	
15.	Main Areas of Work / Business Activities	
16.	Core Areas of Expertise	Incubation / Startup Support / MSME Development / Entrepreneurship Development / Skill

		Development / Product Development / Market Linkage / Training / Mentoring / Any Other, please specify
17.	Brief Profile of the Organization	
18.	Whether the Respondent has experience in incubation / startup ecosystem development	Yes / No. If yes, provide brief details
19.	Whether the Respondent has experience in MSME / entrepreneurship development projects	Yes / No. If yes, provide brief details
20.	Whether the Respondent has experience in Government / Public Sector assignments	Yes / No. If yes, provide brief details
21.	Whether the Respondent has experience in rural / tribal / aspirational districts / underserved regions	Yes / No. If yes, provide brief details
22.	Whether the Respondent has experience in training and capacity building	Yes / No. If yes, provide brief details
23.	Whether the Respondent has experience in market linkage / branding / packaging / commercialization support	Yes / No. If yes, provide brief details
24.	Relevant Sectoral Experience	Minor Forest Produce / Handicrafts / Handlooms / Engineering / Iron & Steel / Plastics / Eco-friendly Alternatives / Tourism / Ecotourism / Any Other, please specify
25.	Number of Incubation Centres / Similar Facilities Managed, if any	
26.	Number of Startups / MSMEs / Entrepreneurs / Enterprises Supported, if any	
27.	Number of Training / Capacity Building Programs Conducted, if any	
28.	Number of Mentors / Experts Associated with the Organization, if any	
29.	Details of Awards / Recognition / Certifications, if any	

30.	Whether the Organization has been blacklisted / debarred by any Government Department / PSU / Agency	Yes / No. If yes, provide details
31.	Whether any litigation / arbitration / dispute is pending against the Organization related to similar assignments	Yes / No. If yes, provide details
32.	Any Other Relevant Information	

List of Documents to be Attached

S. No.	Document	Attached
I.	Certificate of Incorporation / Registration Certificate / Partnership Deed / Trust Deed / Society Registration Certificate / LLP Agreement / Any other applicable legal document	Yes / No
II.	Board Resolution	Yes / No
III.	Memorandum of Association / Articles of Association	Yes / No
IV.	PAN Card copy	Yes / No
V.	GST Registration Certificate	Yes / No
VI.	Address proof of registered office	Yes / No
VII.	Organization brochure / profile / presentation	Yes / No
VIII.	Any other supporting document	Yes / No

Declaration

I / We hereby certify that the information furnished above is true, correct and complete to the best of my / our knowledge and belief. I / We understand that CSIDC may verify the information submitted and that any false, misleading or incorrect information may lead to rejection of the EOI proposal or any other action as deemed appropriate by CSIDC.

Name & Signature of Authorized Signatory: _____

Designation: _____

Name of Organization: _____

Address: _____

Contact No.: _____

Email ID: _____

Date: _____

Place: _____

Seal / Stamp of the Organization: _____

5.4 ANNEXURE IV – FINANCIAL INFORMATION

The applicant should give declaration by chartered accountant on their letter head duly signed and sealed in following format.

To whomsoever it may concern

On the basis of audited financial statements, we hereby certify that (Name of Agency) having registered office at (Office address) has an average annual turnover of Rupees Crores in the three consecutive years (2022-23, 2023-24 and 2024-25). The details of annual turnover are mentioned below:

S. No.	Financial Year	Annual Turnover (₹ in Crore)	Net Profit / Loss (₹ in Crore)	Net Worth (₹ in Crore)
1.	2022-23			
2.	2023-24			
3.	2024-25			

This certificate is issued on the basis of audited financial statements and books of accounts produced before us and is issued for submission in response to the Expression of Interest for Inviting Proposal for Setting up Innovation cum Incubation Hub under RAMP Scheme issued by Chhattisgarh State Industrial Development Corporation Limited.

Note –

- Audited financial statements for the past three years (2022-23, 2023-24 and 2024-25) should be submitted by the Applicant.
- The turnover details shall be certified by a Statutory Auditor / Practicing Chartered Accountant with valid UDIN
- In case audited financial statements for FY 2024-25 are not finalized, the respondent may submit provisional financial statements duly certified by a Practicing Chartered Accountant, subject to acceptance by CSIDC

For [Name of CA Firm / Statutory Auditor]

Signature & Name of Chartered Accountant / Auditor: _____

Registration No.: _____

UDIN: _____

Contact No.: _____

Date: _____

Place: _____

Seal / Stamp: _____

5.5 ANNEXURE V – AUTHORISATION LETTER

(Shall be submitted on the letterhead of the Respondent / Firm / Agency / Incubation Operator)

To,

The Managing Director,

Chhattisgarh State Industrial Development Corporation Limited (CSIDC),

A Government of Chhattisgarh Undertaking,

Udyog Bhawan, Ring Road No. 1, Telibandha,

Raipur, Chhattisgarh – 492006

Subject: Authorization for signing and submission of EOI Proposal for Setting up Innovation cum Incubation Hub under RAMP Scheme.

Sir/Madam,

We, **[Name of the Respondent / Firm / Agency / Incubation Operator]**, having our registered office at **[Registered Office Address]**, hereby authorize **Mr./Ms. [Name of Authorized Person]**, **[Designation]**, to act as our authorized representative for the purpose of signing, submitting and representing us in connection with the Expression of Interest for **Inviting proposal for Setting up Innovation cum Incubation Hub under RAMP Scheme**, issued by Chhattisgarh State Industrial Development Corporation Limited (CSIDC).

The authorized representative is hereby empowered to undertake the following activities on behalf of our organization:

1. To sign and submit the EOI proposal and all related documents, annexures, declarations and undertakings.
2. To submit clarifications, additional information, documents and responses as may be required by CSIDC.
3. To represent the organization in meetings, discussions, consultations, presentations or any other interaction with CSIDC, if required.
4. To certify documents and correspond with CSIDC in relation to the submitted EOI proposal.
5. To do all acts and deeds necessary in connection with the submission and processing of the EOI proposal.

We confirm that all acts, deeds and things done by the above authorized representative in connection with this EOI shall be binding on our organization.

This authorization shall remain valid until completion of the EOI process or unless withdrawn by us in writing through a duly authorized communication.

Thanking you,

Yours faithfully,

For and on behalf of [Name of the Respondent / Firm / Agency / Incubation Operator]

Signature: _____

Name of Authorized Signatory: _____

Designation: _____

Date: _____

Place: _____

Seal / Stamp of the Organization: _____

Acceptance by Authorized Representative

I, **Mr./Ms. [Name of Authorized Representative]**, hereby accept the authorization granted to me by **[Name of the Respondent / Firm / Agency / Incubation Operator]** for signing, submitting and representing the organization in connection with the EOI for **Inviting proposal for Setting up Innovation cum Incubation Hub under RAMP Scheme**.

Signature of Authorized Representative: _____

Name: _____

Designation: _____

Date: _____

Place: _____

5.6 ANNEXURE VI – ORGANISATION PROJECT EXPERIENCE

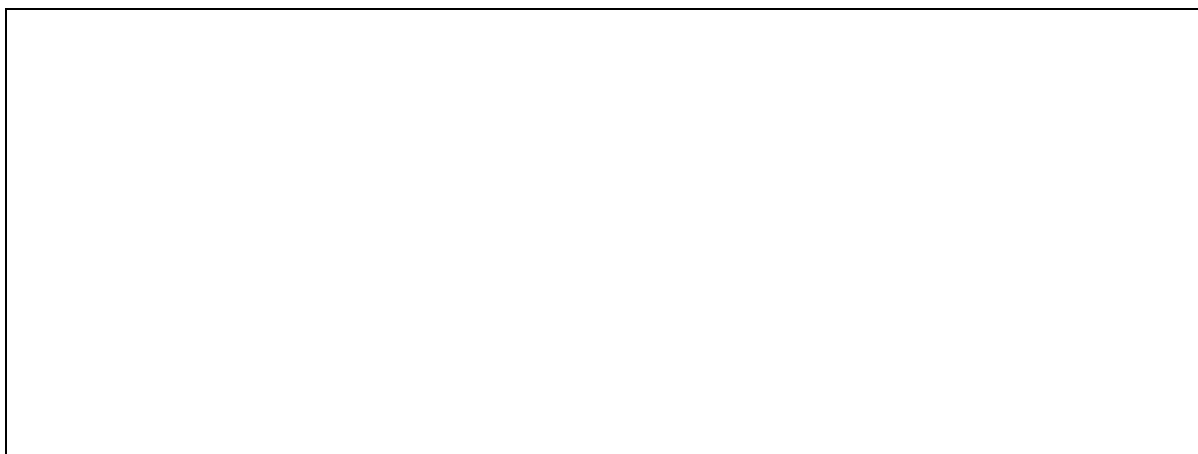
Bidders/ Participants must use this format to demonstrate their relevant experience in executing similar assignments. A separate form should be used for each project experience.

Reference Page Numbers in the Bid	From Page:	To Page:
Assignment/ Project Name:		
Name of the Client/ Institution:		
Approx. Value of the Project:		
Location & Address:		
Whether Incubation cum Innovation Hub is running or closed:	Duration of Assignment/ Project (months):	
Narrative description of Project:		
Detailed scope of activities :		

Note: For each experience, bidder has to attach the supporting work orders / agreements / LoAs / completion certificates.

Authorized Signatory: _____
(Signature with Seal)
Name: _____
Designation: _____
Date: _____
Place: _____

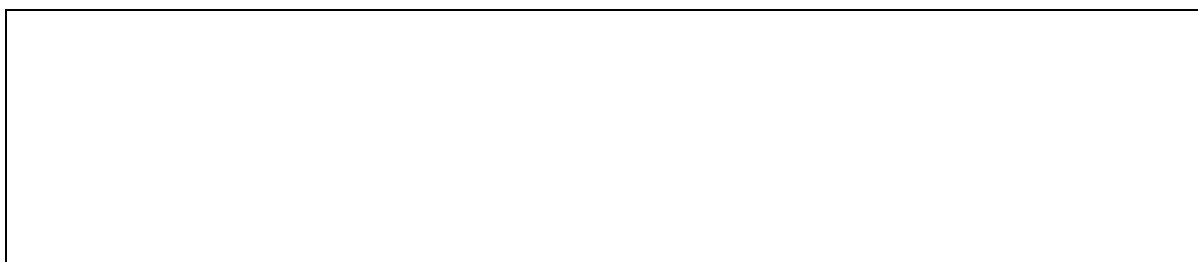
5.7 ANNEXURE VII – Approach and methodology for the project



A&M must include –

- *Understanding of the assignment and objectives of the Hub.*
- *Proposed concept and implementation model.*
- *Strategy for beneficiary identification and mobilization.*
- *Approach for incubation, mentoring, training and capacity building.*
- *Sector-specific strategy for focus sectors such as MFP, Handicrafts, Handlooms, Engineering, Iron & Steel, Plastics, Tourism, etc.*
- *Approach for product development, innovation, design, branding and packaging.*
- *Market linkage and commercialization strategy.*
- *Digital infrastructure, MIS and reporting mechanism.*
- *Monitoring and impact assessment framework.*
- *Sustainability / revenue model for long-term operation of the Hub.*
- *Indicative implementation timeline and key milestones.*
- *Any innovative idea, best practice or case study relevant to the project.*

5.8 ANNEXURE VIII – WORK PLAN



Note –

- *The Work Plan should be practical, time-bound and aligned with the proposed duration of the project up to March 2027, subject to the provisions of the EOI and applicable RAMP Scheme timelines.*
- *The Work Plan shall be submitted in Bar Chart / Gantt Chart format, clearly indicating the proposed timeline for each major activity*
- *In case bidders wish to provide any additional documentation, training materials, brochures etc. of above, they may do so by attaching the same as clearly referenced supplemental information.*